

How to make application under the Council's Lettings Policy for Band C6 - Applicants with a need to give or receive support:

C6 Applicants with a need to give or receive support

This applies to applicants who have a substantial need to move accommodation to give or receive support from a relative, friend or carer.

An applicant's qualification under this category will be determined by the Voids and Allocations Manager of A1 Housing following a written request from the applicant outlining the need to give or receive support and the reasons why it cannot be provided at their current accommodation.

Cases will need to be submitted either in writing or by e-mail to:

Ed Drakes – Senior Registrations & Allocations Officer – Housing Registrations Team, Bassetlaw District Council, Carlton Forest House, Hundred Acre, Lane Carlton Forest, Worksop, Notts. S81 0TS.

Housing.Registration@bassetlaw.gov.uk

Applications should include in the subject heading – the Name(s) and Address of Applicant(s) plus their Housing Application Reference Number

Applicants will need to include/explain:

- What is the "Substantial Need" to move into/within the Bassetlaw area in order to give or receive care/support.
- List the medical conditions suffered by person wishing to receive care/support and could include any supporting information from professional bodies ie Consultants/Doctors/Occupational Therapists etc.
- List the contact details of any relatives, friends or carers who currently provide or will be providing the care/support. Cases can only be considered if there is not adequate support currently being provided in the area they reside.
- What type of care/support they will be able to give/receive ie on a daily or weekly basis that **cannot be provided presently** from where they are living now?
- What is the present distance and time taken in order to provide the care/support? For example - if the person giving support only lives a few miles away from the person receiving support - then no priority will be granted.
- What transport if available enabling the care/support to be provided?
- Does either the person(s) providing or receiving care/support have a vehicle? If so who.
- Is providing care/support causing any hardship? If so give details.
- Include any letters from relatives, friends, carers providing the support, confirming the above information.

Please note: Ed Drakes has 28 days to consider the submitted case, and will reply in writing.